

Gaddesby School Community Holiday Club Parent Guide

We hope your child will enjoy the friendly warm environment of our Holiday Club which is run by qualified caring staff. We are situated in Gaddesby Primary School and can use the school's facilities including the fantastic outdoor playing areas. On arrival please follow signs directing you towards the back of the school (past the climbing area) where you will see the ramp/steps leading to the hall where our club is in progress.

Your child will need...

A packed lunch which will need to be in a cool pack as we cannot guarantee the availability to store in a refrigerator - please do not include nuts (owing to the allergies of peers).

A bag containing indoor shoes: a change of clothes (which may be needed owing to wet activities especially when the weather is hot): sun hat and sun cream (for child's use)

Please remember to label all of your child's belongings clearly.

If your child brings any personal items such as toys or electronic games into Holiday Club, please be aware that GSC **do not take responsibility for any loss or damage of any personal belongings.**

- If your child requires medication, please label the bottle clearly making sure the medicine is in date and complete the appropriate Club medical forms.
- Make sure that you have completed our membership forms and please highlight to staff ANY concerns you may have as this will support us in meeting the needs of your child. Please check all contact details are current and include a working email.
- Children must be collected by 6.00 p.m. If however you are unavoidably delayed and to avoid late payment charges, please telephone **01664 840970 or 07789 125452.**
- Only adults listed on the membership forms will be allowed to collect your child. If any other adult is required to collect your child you will need to notify us and give a password.
- Holiday club will request written permission from parents/guardians if any outings are arranged.
- GSC require a non-returnable deposit on booking.
- Although children are able to use computers and watch DVD's please note that these sessions are timed and monitored and only allowed at certain times of the day.

If you have any further enquiries, please do not hesitate to call

We look forward to seeing you soon.

Thank you